



Agreement for Internet Access

THIS AGREEMENT, entered into this (date) July 1, 2007, by and between the Contra Costa County Superintendent of Schools, and the _____

_____ (Hereinafter District).

WHEREAS, pursuant to Education Code Sections 1250, 11000, and 39646 and 39647, Superintendent, may enter into an agreement with the governing board of any school District in the territory under his jurisdiction to provide Internet access; and

WHEREAS, District is a school District in the territory under the Superintendent's jurisdiction; and

WHEREAS, District wishes to contract with the Superintendent for a connection to the Contra Costa County Office of Education's Internet network center, (hereinafter CCCOE-Net)

NOW, THEREFORE, Superintendent and District agree as follows:

1. Services

A. Superintendent Shall:

1. Provide connection to the Statewide K-12 High Speed Network (HSN) and the commodity Internet by enabling the District to connect _____ data circuit(s) to the Contra Costa County Office of Education's Internet network center. CCCOE-Net charges a connection fee that is a composite of CCCOE-Net's infrastructure support and maintenance costs associated with the Districts being connected to the Statewide K-12 High Speed Network (HSN) and to the commodity Internet. Currently, this fee does not include the cost of Internet Bandwidth or circuits provided by HSN. The data circuit can be: (a) a Point to Point T-1 Circuit; (b) ATM circuit; (c) a Point to Point T-3 Circuit or (d) an OPTEMAN Circuit.
2. Provide network monitoring from the Contra Costa County Office of Education router to the District router.

B. District Responsibility

1. District is responsible for the cost of the data circuit and port charges on both sides of the data circuit to the Contra Costa County Office of Education router.
2. All necessary equipment and phone circuits from the District to the Contra Costa County Office of Education shall be provided by the District and are not included in the contract cost.

3. The Contra Costa County Office of Education will provide network monitoring from the County Office of Education to the District's router, for the purpose of notification of connection failure and bandwidth utilization threshold. The District is responsible for the integrity of its network, which includes; internal operation to include technical support, Smartnet maintenance, security, and appropriate use as defined by the HSN and CCCOE-NET Acceptable Use Policies as described in section 6. The password to the District router will be provided to the CCCOE WAN Manager to allow monitoring. CCCOE-Net reserves the right to review and monitor each District's network connection in order to determine whether specific uses of the network are inappropriate. CCCOE-Net will also monitor activities of each District's network connection during the course of performing normal system and network maintenance and/or while investigating alleged violations.
4. The District is responsible for the filtering of inappropriate Internet sites on its network for its users, and for implementing policies to prevent inappropriate Internet access or use.
5. The District is responsible for security breaches that originate within the District's network.
6. The District is solely responsible for its usage of CCCOE-Net and the Internet and any statement made by the District's users on CCCOE-Net or the Internet. District specifically agrees not to use the service in any manner that is illegal, libelous or inappropriate for K-12 educational purposes.

2. Payment

- A.** In consideration of the services set forth above to be performed by the Superintendent, District paying an annual fee shall pay the Superintendent the amount according to the options selected in Appendix A. District agrees to be billed and pay annually for connecting to CCCOE-NET and miscellaneous access-related in service fees according to the rates established by this agreement in Appendix A.
- B.** In consideration of the services set forth above to be performed by the Superintendent, District paying a monthly fee shall pay the Superintendent the amount according to the options selected in Appendix A. Districts paying a monthly fee agree to be billed and pay monthly for connecting to CCCOE-NET and miscellaneous access-related service fees as found in Appendix A. Districts paying a monthly fee agree to be billed on the first of each month for which the service is received and pay invoices 30 days from the date of receipt. This agreement is effective when the District first uses CCCOE-Net services and remains in force for the fiscal year in which it is signed. If this agreement is terminated, the District is still responsible for any charges on the District's account.

Term

The services outlined above shall be provided from [July 1, 2007 to June 30, 2008.] Districts paying a monthly service fee may terminate this agreement with a written 30-day notice. This agreement may be renewed by a written mutual agreement, signed by both parties.

Deadline for signed contracts is February 6, 2007. If contract is not received by this deadline, the school District will be placed on month-to-month service until signed contracts are received. The February 6, 2007 date was set in order to meet District's February 7, 2007 E-rate form 471 eligibility deadline.

3. Alteration of Agreement

This agreement may be modified or terminated only by mutual agreement of the parties where the changes are in writing that is signed by both parties.

4. Assignability

District cannot sell HSN or commodity Internet Access. District shall not provide connection to other entities that are not a part of their District without CCCOE written permission.

District agrees that IP addresses provided as part of this agreement are for the District's exclusive use and may not be transferred or used to/by another organization. CCCOE-Net provided IP addresses remain the property of CCCOE-Net and must be surrendered upon termination of service.

5. Indemnification

District shall instruct its personnel and students about copyright laws and the proper use of the Internet. It shall ensure that personnel and students abide by the policies and regulation of CCCOE-Net as described in this section (section 6 and Appendix B and C). District shall defend, hold harmless and indemnify the Superintendent, his agents and his employees from any damage or injuries, which may occur to persons or property as a result of its use of CCCOE-Net.

District agrees to use CCCOE-Net at its own risk and develop and implement policies and procedures to prevent illegal, libelous, or inappropriate use of CCCOE-Net services. CCCOE-Net specifically disclaims all warranties, expressed or implied, including, but not limited to, implied warranties of merchantability and fitness for a particular purpose. In no event shall CCCOE-Net be liable for any loss or other commercial damage, including, but not limited to, special, incidental, consequential or other damages.

District agrees to protect and indemnify CCCOE-Net against any and all liability, loss, or expense arising from claims including, but not limited to, financial liability for commercial use of the Internet, libel, unfair competition, unfair trademarks, trade names or patents, violations of constitutional rights or rights of privacy and infringement of copyrights and property rights resulting from your use of CCCOE-Net.

District agrees that the Laws of the State of California govern this service(s). District agrees that the County of Contra Costa, in which CCCOE-Net is located, shall be the forum for any legal action relating to your service.

CCCOE-Net reserves the right to refuse service to anyone at any time for violation of this agreement.

6. Other Acceptable Use Policies

General Acceptable Use:

Examples of acceptable use include, but are not limited to, the following:

A. Network Etiquette

All users are expected to abide by the generally accepted rules to network etiquette. These include, but are not limited to the following:

- Be polite. Do not get abusive in your messages to others.
- Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Do not engage in activities, which are prohibited under state or federal law.
- Do not reveal your personal address or phone numbers of students or colleagues.
- Do not use the network in such a way that you would disrupt the use of the network by other users.
- All communications and information accessible via the network should be assumed to be private property.

B. Acceptable Uses of the HSN Network and CCCOE-Net

- Activities that are part of the support infrastructure needed for instruction, scholarship and institutional management of the participant institutions.
- Instructional applications engaged in by students, faculty and staff.
- Communication and exchange for professional development, to maintain currency, or to debate issues in a field or sub-field of knowledge.
- Access to information resources, computers, and people throughout the world.
- Interaction with students, faculty, and staff by electronic mail and other means of electronic communication.
- Access to libraries, information resources, databases, and news from commercial, and non-commercial sources.
- Importation of licensed software or other copyrighted material for fair use or with appropriate permission.
- Administrative, academic, and research-related discussion groups.

- E-commerce activities in support of the administrative and academic programs of participant institutions.
- Subject matters/discipline associations, government-advisory, or standard activities related to the user's research, instructional and/or administrative activities.
- Applying for or administering grants or contracts for instruction, professional infrastructure upgrades and student support services.
- Announcements of new products or services used in instruction and institutional research.

C. Unacceptable Uses of the HSN Network and CCCOE-Net

- Any illegal use of CCCOE-Net, or use in support of illegal activities is prohibited. Illegal use shall be defined as use that violates local, state and/or federal law. This includes, but is not limited to the following: stalking others, transmitting or originating any unlawful, fraudulent or defamatory communications, transmitting copyrighted material beyond the scope of fair use without permission of the copyright owner, or any communications where the message or its transmission or distribution, would constitute or would encourage conduct that is a criminal offense.
- Activities that interfere with or disrupt network users, services, or equipment. Such interference or disruption includes, but is not limited to, distribution of unsolicited advertising or mass mailings; "spamming;" propagation of computer worms or viruses; and using CCCOE-Net to make or attempt to make unauthorized entry to other computational, informational or communications devices or resources. For the purpose of this AUP, "unsolicited advertising" includes any transmission that describes goods, products, or services that is initiated by a vendor, provider, retailer, or manufacturer of the described goods, products, or services, or by a third party retained by, affiliated with, or related to the vendor, providers, retailers, or manufacturer.
- Use in furtherance of profit-making activities (consulting for pay, sales or distribution of commercial products or services for profit, etc.) or use by for-profit companies, unless specifically authorized by CCCOE-Net, the HSN Program Steering Committee and CENIC Board of Directors.
- Use in support of partisan political activities.
- Use for private or personal activities that exceed CCCOE-Net related research, instruction, or administrative applications, or when there is personal monetary gain

D. See Appendix B and C for Email and Web Acceptable Use Policy

7. Penalties for Improper Uses

Any District violating these rules is subject to loss of network privileges. In addition, pursuant to State of California law, any unauthorized access, attempted access, or use of any state computing

and/or network system is a violation of section 502 of the California Penal Code and/or other applicable federal laws, and is subject to criminal prosecution.

8. Incorporation by Reference

- A. The Acceptable Use Policy outlined in this document is local policy for CCCOE-Net. CCCOE-Net is an official Node Site for the State High Speed Network and is governed by their Acceptable Use Policies. In matters pertaining to use of HSN (High Speed Network), the HSN AUP supersedes local policies.
- B. Appendix A is incorporated into this agreement for the purpose of setting forth the fee schedule, which determines the amount a District pays for a connection to CCCOE-Net. This connection fee is a composite of CCCOE-Net's infrastructure support and maintenance costs associated with the Districts being connected to the Statewide K-12 High Speed Network (HSN) and to the commodity Internet. Currently, this fee does not include the cost of Internet Bandwidth or circuits provided by HSN.

Appendix A is an annual fee schedule; the schedule will be provided annually to Districts that are under the multi-year ISP contract at least 30 days before the closing of the E-rate 471 filing window. For Districts signing a one-year contract, the schedule will accompany the contract.

- C. Appendix B is incorporated into this agreement for the purpose of setting forth the CCCOE e-mail policy, which shall be followed by the CCCOE-Net e-mail users.
- D. Appendix C is incorporated into this agreement in its entirety.

We, the undersigned, agree to these terms and conditions and that we are authorized to sign on behalf of our organizations. This agreement is between

District (organization)

and Contra Costa County Superintendent of Schools

Name (printed) Title

Ellen M. Elster, Deputy Superintendent

Name (printed) Title

Signature Date

Signature Effective Date

Initial service date: July 1, 2007 to June 30, 2008

Total Pre-Discount Amount for 2007-2008 E-Rate Year: \$ _____

Appendix A
CONTRA COSTA COUNTY OFFICE OF EDUCATION
Discount Service Fees

What is CCCOE-Net

CCCOE-Net is an educational Internet Service Provider providing reliable, high speed, affordable access to the Internet and HSN for K-12 schools, community colleges throughout Contra Costa County. It is the mission of CCCOE-Net to:

- Provide access to the Internet and HSN (High Speed Network).
- Facilitate connectivity between schools and District offices to the county office to promote collaboration and cooperation
- Provide an emphasis on the educational applications of the Internet and HSN Network.

CCCOE-Net makes sharing of information and communication with other schools and District Offices possible. This network supports activities, which have educational value for administrators, teachers, and students.

What Does CCCOE-Net Provide

Through connection to the High Speed Network, CCCOE-Net offers 24-hour Internet connection via a high speed fiber-optic OC-3 (155Mbps).

With basic service, CCCOE-Net provides to K-12 customers:

- A class "C" block of IP addresses
- 1 web directory (5Mb) per District (free of charge) for 1 year or until District acquires their own web server, whichever comes first
- Primary or Secondary Domain Name Service for District mail and web servers
- District router and connection circuit monitoring
- Basic level access to the Contra Costa County Educational Portal (Ed1stop)

Appendix A continued:

CCCOE-Net Network Internet Connection Fees

These connection fees are a composite of CCCOE-Net’s infrastructure support and maintenance costs associated with the Districts being connected to the Statewide K-12 High Speed Network (HSN) and to the commodity Internet. Currently, these fees do not include the cost of Internet Bandwidth or circuits provided by HSN.

(Pricing subject to change based on Districts choice of Bandwidth and CCCOE-Net’s infrastructure support and maintenance costs)

Service Type	Speed	CCCOE-Net Install Fee	CCCOE-Net Annual Connection	CCCOE-Net Monthly Connection
Point to Point (DS1)	1.54Mbps	\$1,200	\$2,000	\$300
(2) Pt to Pt (DS1)	3.0 Mbps	\$1,200	\$1,000	\$125
(3) Pt to Pt (DS1)	4.5 Mbps	\$1,200	\$1,000	\$125
Ethernet	5 Mbps	\$75.00	\$2750	\$400
Ethernet	10Mbps	\$75.00	\$3,850	\$600
Ethernet	20Mbps	\$75.00	\$5,500	\$800
Ethernet	50Mbps	\$75.00	\$8,250	\$1,200
Ethernet	100 Mbps	\$75.00	\$16,500	\$2,000
ATM	10 Mbps	\$2,500	\$5,687	\$687
ATM	20 Mbps	\$2,500	\$6,000	\$900
*ATM	30 Mbps	\$2,500	\$7,200	\$1,100
*Point to Point (DS3)	45 Mbps	\$2,500	\$8,400	\$1,200
[*with Cenic circuit reimbursement]				

CCCOE-Net Miscellaneous Access Related Fees

- IP addresses \$25 per class C (one time)
- E-mail accounts \$5 per user per month (K-12 customers first twenty five free)
- World Wide Web hosting \$30 per month per directory (10mb maximum)
- FilemakerPro DB web hosting \$50 per month 3 Databases (250mb maximum)
- Primary DNS \$100 per month

Appendix A continued:

**CONTRA COSTA COUNTY OFFICE OF EDUCATION
Discount Service Fees Worksheet**

Use this worksheet to select services found on page nine of Appendix A. Enter the total fee amount for services selected along with ending date on page seven of the contract.

Services Selected from Fee Schedule:

Service Type (Copy from Network connection table pg. 9)	Unit Cost	Total
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total One Year Fee: _____

Appendix B
CONTRA COSTA COUNTY OFFICE OF EDUCATION
Electronic Mail Policy

1. Cautions

Users should be aware of the following:

- A. Both the nature of electronic mail and the public character of the Contra Costa County Office of Education's business (see Caution 2 below) make electronic mail less private than users may anticipate. For example, electronic mail intended for one person sometimes may be widely distributed because of the ease with which recipients can forward it to others. A reply to an electronic mail message posted on an electronic bulletin board or "listserver" intended only for the originator of the message may be distributed to all subscribers to the listserver. The Office of Education cannot routinely protect users against such eventualities.
- B. Electronic mail, whether or not created or stored on Office of Education equipment, may be subject to disclosure under the California Public Records Act or other laws, or as a result of litigation. Users of Contra Costa County Office of Education electronic mail services also should be aware that the California Public Records Act and other similar laws jeopardize the ability of the Office of Education to guarantee complete protection of *personal* electronic mail.
- C. The Contra Costa County Office of Education, in general, cannot and does not wish to be the arbiter of the contents of electronic mail. Neither can the Office of Education, in general, protect users from receiving electronic mail they may find offensive. Members of the Contra Costa County Office of Education community, however, are strongly encouraged to use the same personal and professional courtesies and considerations in electronic mail as they would in other forms of communication.
- D. There is no guarantee that electronic mail received was in fact sent by the purported sender, since it is relatively straightforward, although a violation of this Policy, for senders to disguise their identity. Furthermore, electronic mail that is forwarded may also be modified. As with print documents, in case of doubt receivers of electronic mail messages should check with the purported sender to validate authorship or authenticity.

2. Purpose

The purpose of this Policy is to assure that:

- A. The Contra Costa County Office of Education community is informed about the applicability of policies and laws to electronic mail;
- B. Electronic mail services are used in compliance with those policies and laws;
- C. Users of electronic mail services are informed about how concepts of privacy and security apply to electronic mail; and
- D. Disruptions to Contra Costa County Office of Education electronic mail and other services and activities are minimized.

3. Scope

This Policy applies to:

- A. All electronic mail systems and services provided or owned by the Contra Costa County Office of Education and
- B. All users, holders, and uses of Contra Costa County Office of Education email services; and
- C. All Contra Costa County Office of Education email records in the possession of Contra Costa County Office of Education employees or other email users of electronic mail services provided by the Contra Costa County Office of Education.

D. This Policy applies only to electronic mail in its electronic form. The Policy does not apply to printed copies of electronic mail.

- E. This Policy applies equally to transactional information (such as email headers, summaries, addresses, and addressees) associated with email records as it does to the contents of those records.

4. General Provisions

As noted in the introduction, the Contra Costa County Office of Education recognizes that principles of academic freedom, freedom of speech, and privacy of information hold important implications for electronic mail and electronic mail services. This Policy reflects these firmly held principles within the context of the Contra Costa County Office of Education's legal and other obligations.

- A. **Purpose.** In support of its threefold mission of instruction, research, and public service, the Contra Costa County Office of Education encourages the use of the Office of Education electronic mail services to share information, to improve communication, and to exchange ideas.
- B. **Contra Costa County Office of Education Property.** Office of Education electronic mail systems and services are Office of Education facilities. Any electronic mail address or account associated with the Contra Costa County Office of Education, or any sub-unit of the Office of Education, assigned by the Office of Education to individuals, sub-units, or functions of the Office of Education, is the property of Contra Costa County Office of Education.
- C. **Service Restrictions.** Those who use Contra Costa County Office of Education electronic mail services are expected to do so responsibly, that is, to comply with state and federal laws, with this and other policies and procedures of the Contra Costa County Office of Education, and with normal standards of professional and personal courtesy and conduct. Access to Contra Costa County Office of Education electronic mail services, when provided, is a privilege that may be wholly or partially restricted by the Office of Education without prior notice and without the consent of the email user when required by and consistent with law, when there is substantiated reason to believe that violations of policy or law have taken place, or, in exceptional cases, when required to meet time-dependent, critical operational needs. Districts who are using Contra Costa County Office of Education mail services are encouraged to provide their own email services. Districts are accountable for their own security. Districts own staff and resources will repair breaches in security. Such restriction is subject to established countywide procedures or, in the absence of such procedures, to the approval of the WAN Manager or Director of Technology Services.

D. Misuse. Law prohibits, in general, the theft or other abuse of computing facilities. Such prohibitions apply to electronic mail services, and include (but are not limited to): unauthorized entry, use, transfer, and tampering with the accounts and files of others; interference with the work of others and with other computing facilities. Under certain circumstances, the law contains provisions for felony offenses

5. Specific Provisions

A. Allowable Use

In general, use of Contra Costa County Office of Education electronic mail services is governed by policies that apply to the use of all Contra Costa County Office of Education facilities. In particular, use of Office of Education electronic mail services is encouraged and is allowable subject to the following conditions:

B. Purpose

Electronic mail services are to be provided by Contra Costa County Office of Education organizational units in support of the teaching, research, and public service mission of the Office of Education, and the administrative functions that support this mission.

C. Users

Users of Contra Costa County Office of Education electronic mail services are to be limited primarily to Contra Costa County Office of Education staff and customers for purposes that conform to the requirements of this Section.

D. Non-Competition

Contra Costa County Office of Education electronic mail services shall not be provided in competition with commercial services to individuals or organizations.

E. Restrictions

Contra Costa County Office of Education Electronic mail services may not be used for: unlawful activities; commercial purposes not under the auspices of the Office of Education; personal financial gain personal use; or uses that violate other Contra Costa County Office of Education policies or guidelines. The latter include, but are not limited to, policies and regarding intellectual property, or regarding sexual or other forms of harassment.

F. False Identity

Contra Costa County Office of Education email users shall not employ a false identity. Email may, however, be sent anonymously provided this does not violate any law or this or any other Contra Costa County Office of Education policy, and does not unreasonably interfere with the administrative business of the Contra Costa County Office of Education.

G. Interference

Contra Costa County Office of Education email services shall not be used for purposes that could reasonably be expected to cause, directly or indirectly, excessive strain on any computing facilities, or unwarranted or unsolicited interference with others' use of email or email systems.

H. Personal Use

Contra Costa County Office of Education electronic mail services may be used for incidental personal purposes provided that, in addition to the foregoing constraints and conditions, such use does not (i) directly or indirectly interfere with the Contra Costa County Office of Education

operation of computing facilities or electronic mail services; (ii) burden the Office of Education with noticeable incremental cost; or (iii) interfere with the email user's employment. Email users should assess the implications of this presumption in their decision to use Contra Costa County Office of Education electronic mail services for personal use.

I. Uncollected Mail

Contra Costa County Office of Education electronic mail services will retain uncollected mail for 30 days. However, the Office of Education reserves the right to purge uncollected mail for operational reasons at any time. If this occurs, the users affected will be notified by email.

J. Undelivered mail

Users will be notified *once* of undeliverable mail, if the mail is undeliverable for five days. No further warning will be given and the undeliverable mail will be destroyed after 10 days.

K. Forwarding and In-Active Accounts

Contra Costa County Office of Education offers no Forwarding of email. In addition, accounts left inactive after 180 days will be deleted unless notified.

L. Security and Confidentiality

1. The confidentiality of electronic mail cannot be assured. Such confidentiality may be compromised by applicability of law or policy, including this Policy, by unintended redistribution, or because of inadequacy of current technologies to protect against unauthorized access. Users, therefore, should exercise extreme caution in using email to communicate confidential or sensitive matters.
2. Users should be aware that on occasion network and computer operations personnel and system administrators may, during the performance of their duties, inadvertently see the contents of email messages. Except as provided elsewhere in this Policy, they are not permitted to do so intentionally or disclose or otherwise use what they have seen. One exception, however, is that of systems personnel (such as "postmasters") who may need to inspect email when re-routing or disposing of otherwise undeliverable email. This exception is limited to the least invasive level of inspection required to perform such duties. Furthermore, this exception does not exempt postmasters from the prohibition against disclosure of personal and confidential information of the previous paragraph, except insofar as such disclosure equates with good faith attempts to route the otherwise undeliverable email to the intended recipient.
3. The Contra Costa County Office of Education attempts to provide secure and reliable email services. Operators of Contra Costa County Office of Education electronic mail services are expected to follow sound professional practices in providing for the security of electronic mail records, data, application programs, and system programs under their jurisdiction. Since such professional practices and protections are not foolproof, however, the security and confidentiality of electronic mail cannot be guaranteed. Furthermore, operators of email services have no control over the security of email that has been downloaded to a user's computer. As a deterrent to potential intruders and to misuse of email, email users should employ whatever protections (such as passwords) are available to them.

6. Policy Violations

Violations of Contra Costa County Office of Education policies governing the use of Contra Costa County Office of Education electronic mail services may result in restriction of access to Contra Costa County Office of Education information technology resources. In addition, disciplinary action may be applicable under other Contra Costa County Office of Education policies, guidelines, implementing procedures.

7. Responsibility for Policy

The Director of Technology Systems and WAN Manager in the Technology Systems Department are responsible for development, maintenance, and publication of this Policy.

Appendix C
CONTRA COSTA COUNTY OFFICE OF EDUCATION
World Wide Web Page Creation/Maintenance Policy

The Director of Technology Services maintains the official World Wide Web site for Contra Costa County Office of Education (CCCOE). The purpose of the World Wide Web site at CCCOE is to promote the educational mission of the CCCOE and provide information for the County community of Districts, schools, teachers, parents and students.

For all customers

The following are the policies designed to fulfill the above purpose:

- All documents must be in HTML format. The document should be in standard ASCII format and transmittable via FTP or CD or thumb drive.
- All graphical images, including icons, photos, etc., must be in GIF or JPEG format.
- The department and/or the organization providing the information must maintain all web pages. The department and/or organization must update links to other web pages.
- The Director of Technology Services and his staff may review links to other web pages. There will be no links to obscene, racist, or other questionable pages allowed.
- The Director of Technology Services and his staff may review all graphical images. There will be no obscene, controversial, or copyrighted graphical images on the CCCOE Web Server.
- No links to FTP or Usenet archives where obscene or questionable material may be downloaded will be allowed. No links to FTP archives where copyrighted programs or documents may be downloaded for unauthorized use will be allowed.
- Information from databases shall be free and available for worldwide distribution. Any information contained in a database will not be copyrighted or contain private personal data. No individual's social security number, credit card number, or academic data shall be placed on the server without written permission from that person.
- Web pages must not interfere with the normal operation of the Contra Costa County Web Server or the County Wide Area Network. Disk space for Home Page hosting will be limited to three megabytes of space per account for non-k12 customers and ten megabytes for k12 customers.
- Violation of any of the these policies will result in deletion and or suspension of web account(s)

Additional Policies for CCCOE Programs

The Director of Technology Services must approve all graphical images, HTML pages, and form scripts for continuity of information and style before they are made public on the Contra Costa County Web Server.