



November 1, 2007

Karen Pfeifer, President, and
West Contra Costa USD Board of Trustees
West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, CA 94801

Dear Board President Pfeifer and Board of Trustees:

I would like to thank the West Contra Costa Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2007-2008. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Supervisors and the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Bayview Elementary on September 4, 2007
- Chavez Elementary September 20, 2007
- Dover Elementary on September 21, 2007
- Downer Elementary on September 13, 2007
- El Sobrante Elementary on September 24, 2007
- Grant Elementary on September 18, 2007
- Harding Elementary on September 19, 2007
- King Elementary on September 12, 2007
- Lake Elementary on September 20, 2007
- Lincoln Elementary on September 18, 2007
- Mira Vista Elementary on September 24, 2007
- Montalvin Manor Elementary on August 30, 2007
- Nystrom Elementary on September 17, 2007

- Peres Elementary on September 14, 2007
- Stege Elementary on September 11, 2007
- Tara Hills Elementary on September 13, 2007
- Verde Elementary on September 10, 2007
- Washington Elementary on September 24, 2007
- Adams Middle on September 21, 2007
- Crespi Jr. High on September 4, 2007
- Helms Middle on September 14, 2007
- Lovonya DeJean Middle on September 17, 2007
- Pinole Middle on September 24, 2007
- Portola Middle on September 5, 2007
- De Anza High on September 10, 2007
- El Cerrito High on September 19, 2007
- Kennedy High on September 21, 2007
- Richmond High on September 20, 2007

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited.

School Facilities:

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff” that have not been addressed. Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner; a few of these items remain from the September 2006 report.

School Accountability Report Card (SARC):

The school’s SARC indicated there were no instructional material insufficiencies, however, there were a number of facility issues that needed to be addressed at some of the schools.

Teacher Misassignments and Teacher Vacancies:

Based on last year’s report to CCTC, all misassignments were cleared in the 2006-07 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

The CCCOE received a report that 11 complaints on facilities were submitted. Of those, six were resolved and five were not.

I very much appreciate the support by the West Contra Costa Unified School District’s board of trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A

common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Owick". The signature is fluid and cursive, with a large initial "J" and "O".

Joseph A. Owick, Ed.D.
Superintendent of Schools
Contra Costa County