



November 1, 2008

Karen Pfeifer, President, and
West Contra Costa USD Board of Trustees
West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, CA 94801

Dear Board President Pfeifer and Board of Trustees:

I would like to thank the West Contra Costa Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2008-2009. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Supervisors and the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Bayview Elementary on September 4, 2008
- Chavez Elementary September 4, 2008
- Dover Elementary on September 18, 2008
- Downer Elementary on September 25, 2008
- El Sobrante Elementary on August 27, 2008
- Grant Elementary on September 10, 2008
- Harding Elementary on September 9, 2008
- King Elementary on September 19, 2008
- Lake Elementary on September 17, 2008
- Lincoln Elementary on September 22, 2008
- Mira Vista Elementary on September 23, 2008
- Montalvin Manor Elementary on September 11, 2008
- Nystrom Elementary on September 15, 2008

- Peres Elementary on September 12, 2008
- Stege Elementary on September 25, 2008
- Tara Hills Elementary on September 26, 2008
- Verde Elementary on September 17, 2008
- Washington Elementary on September 26, 2008
- Adams Middle on September 24, 2008
- Crespi Jr. High on September 26, 2008
- Helms Middle on September 12, 2008
- Lovonya DeJean Middle on September 10, 2008
- Pinole Middle on September 15, 2008
- Portola Middle on September 11, 2008
- De Anza High on September 18, 2008
- El Cerrito High on September 3, 2008
- Kennedy High on September 23, 2008
- Richmond High on September 25, 2008

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited.

School Facilities:

Facility conditions that are considered extreme deficiencies are noted on the reports. These, as well as those marked under Safety Hazards, should receive prompt attention. Attached is a listing of all areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner; a few of these items remain from the September 2007 report.

School Accountability Report Card (SARC):

The school's SARC indicated there were no instructional material insufficiencies, however, there were a number of facility issues that needed to be addressed at some of the schools.

Teacher Misassignments and Teacher Vacancies:

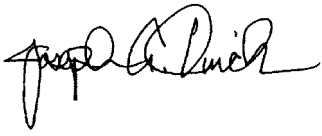
Based on last year's report to CCTC, all misassignments were cleared in the 2007-08 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

None were reported to the CCCOE during this time period.

I very much appreciate the support by the West Contra Costa Unified School District's board of trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph A. Owick". The signature is fluid and cursive, with a prominent initial "J" and "O".

Joseph A. Owick, Ed.D.
Superintendent of Schools
Contra Costa County