



October 14, 2010

Madeline Kronenberg, President, and  
West Contra Costa USD Board of Trustees  
West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, CA 94801

Dear Board President Kronenberg and Board of Trustees:

I would like to thank the West Contra Costa Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2010-2011. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Bayview Elementary on August 30, 2010
- Chavez Elementary on September 9, 2010
- Collins Elementary on September 27, 2010
- Dover Elementary on September 24, 2010
- Downer Elementary on September 24, 2010
- Grant Elementary on September 9, 2010
- Harding Elementary on September 10, 2010
- Highlands Elementary on September 1, 2010
- King Elementary on September 9, 2010
- Lake Elementary on September 15, 2010
- Lincoln Elementary on September 30, 2010
- Mira Vista Elementary/Middle on September 24, 2010
- Nystrom Elementary on September 9, 2010



- Peres Elementary on September 10, 2010
- Shannon Elementary on September 27, 2010
- Stege Elementary on September 27, 2010
- Tara Hills Elementary on September 27, 2010
- Verde Elementary on September 15, 2010
- Wilson Elementary on September 1, 2010
- Crespi Jr. High on September 22, 2010
- Helms Middle on September 8, 2010
- Lovonya DeJean Middle on September 17, 2010
- Pinole Middle on September 20, 2010
- Portola Middle on September 13, 2010
- De Anza High on September 23, 2010
- El Cerrito High on September 16, 2010
- Kennedy High on September 21, 2010
- Pinole Valley High on September 7, 2010
- Richmond High on September 14, 2010

I have attached further documentation for your review; however, the following are some highlights from the report:

***Instructional Materials:***

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited.

***School Facilities:***

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff.” Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

***School Accountability Report Card (SARC):***

The schools’ SARCs indicated that there were no instructional material insufficiencies, yet there are outstanding facility needs that were slated to be repaired.

***Teacher Misassignments and Teacher Vacancies:***

Based on last year’s report to CCTC, all misassignments were cleared in the 2009-10 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

***Uniform Complaints:***

None were reported to the CCCOE during this time period



Joseph A. Ovick, Ed.D., Superintendent of Schools

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I very much appreciate the support of the West Contra Costa Unified School District's board of trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph A. Ovick". The signature is fluid and cursive, with a large initial 'J' and 'O'.

Joseph A. Ovick, Ed.D.  
Superintendent of Schools  
Contra Costa County