8/4/08

Print Form

Reset Form

SOLANO/NORTH BAY/CONTRA COSTA TEACHER INTERN PROGRAM
CONTRA COSTA COUNTY OFFICE OF EDUCATION
TEACHER INTERN EXPENSE REIMBURSEMENT
2008-2009

DEADLINE TO SUBMIT FOR REIMBURSEMENT: May 20, 2009
ORIGINAL RECEIPTS REQUIRED

PRINT NAME: _____

ADDRESS: _____

_____

Itemized List of Expenses for University Tuition, Books and Materials, Professional Development, and/or Classroom Materials (List each item separately and provide **original** receipts– no exceptions):

Item	Date	Amount
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$

TOTAL AMOUNT OF REIMBURSEMENT not to exceed **$200.00** $ 0.00

_____ _____
Signature of Teacher Intern Date

Approved: _____ _____
Cheryl Lynn de Werff, Ed.D. Date

Return completed form to Michael Bowers, Associate Superintendent, Human Resources
c/o Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523
(925) 942-3407
mbowers@cccoe.k12.ca.us

For Official Use Only:
Budget Code(s) 01-6260-0-8600-2100-4300-406-0310 $_____

01-6260-0-8600-2100-5800-406-0310 $_____

NOTES: _____

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