

*****Please Note Time and Location of Meeting*****

CONTRA COSTA COUNTY BOARD OF EDUCATION

County Office of Education, Board Room, 3rd Floor
77 Santa Barbara Road, Pleasant Hill, CA 94523
925/942-3380

Wednesday, December 12, 2007
6:00 p.m.

BOARD OF EDUCATION	
Pamela M. Mirabella	Trustee Area 1
David T. Krapf, Ed.D, President	Trustee Area 2
Daniel A. Gomes, Clerk	Trustee Area 3
Glenn A. Ruley, Vice President	Trustee Area 4
Daniel L. Borsuk	Trustee Area 5
 COUNTY SUPERINTENDENT OF SCHOOLS Joseph A. Ovick, Ed.D.	

*To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards are located at the entrance to the Board Room and should be turned in to the Clerk to the Board. *The president may limit each speaker to three minutes and/or set a limit of twenty minutes for all speakers on any one subject. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on that item may occur. The projected timeline is a projection only, not a limitation on the length of any agenda item, and may be revised at the meeting. The County Board of Education will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk to the Board at least 48 hours before the meeting at 925/942-3380.*

AGENDA

PROJECTED TIMELINE	ORDER OF BUSINESS
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6:00 p.m.	1. CALL TO ORDER 1.1 Pledge of Allegiance 1.2 Reorganization of the Board <i>The Board will nominate and vote for candidates to fill the following 2007/2008 positions on the Board: President, Vice President, and Clerk.</i>	
	2. OPENING PROCEDURES 2.1 Roll Call 2.2 Agenda Review and Adoption	Discussion/Vote
3 min. per speaker*	3. PUBLIC COMMENT 3.1 Items on the Agenda 3.2 Items of Interest to the Public	
6:07 p.m.	4. CLOSED SESSION 4.1 Conference with Legal Counsel—Existing Litigation (Government Code Section 54956.9) <i>N.P. v. Contra Costa County Office of Education, et al., MSN07-1770</i> 4.2 Conference with Legal Counsel—Existing Litigation (Government Code Section 54956.9)	Information Information

M.H. v. Contra Costa County Office of Education, et al., MSN07-1796

	5. RECOGNITIONS	
6:15 p.m.	<p>5.1 Consider granting of a Contra Costa County High School Diploma to high school student GGCS 1-12/12/07</p> <p><i>Golden Gate Community School, Region 1, Principal Kale Alderson has certified that high school student GGCS 1-12/12/07 has met all the requirements to receive a Contra Costa County High School Diploma.</i></p>	Discussion/Vote
6:15 p.m.	<p>5.2 Consider granting of a Contra Costa County Adult School Diploma to adult school student CCAS 1/12-12-07</p> <p><i>Contra Costa Adult School Principal Lindy Khan has certified that adult school student CCAS 1-12-12-07 has met all the requirements to receive a Contra Costa County Adult School Diploma.</i></p>	Discussion/Vote
6:22 p.m.	<p>5.3 Employee recognition for years of service</p> <p><i>Myrna Scola, Instructional Assistant, Special Education, will be recognized for her 25 years of service to the Contra Costa County Office of Education.</i></p>	Information
	6. PUBLIC HEARINGS	None
	7. ADMINISTRATIVE ITEMS - Action and/or Information	
	7.1 Superintendent (Ovick)	
6:30 p.m.	<p>7.1.1 Superintendent's Report</p>	Information
	7.2 Business and Administrative Services	
6:35 p.m.	<p>7.2.1 Consider approval of the 2007-2008 First Period Interim Report of the County School Service Fund Budget</p> <p><i>The California Education Code provides that each school district and county office complete an interim financial report as of October 31 for review at a Board meeting within 45 days of October 31. The Report provides for a Positive Certification that the COE will end the 2007-2008 fiscal year with a positive cash balance and an overall positive fund balance.</i></p>	Discussion/Vote
6:45 p.m.	<p>7.2.2 Update on the County School Service Fund (CSSF) Investment Activities</p> <p><i>Judy Parker, Interim Director III, Administrative and District Business Services, will give an update on the County School Service Fund (CSSF) Investment Activities for the quarter ending September 30, 2007.</i></p>	Information
6:50 p.m.	<p>7.2.3 Review of 2006-07 Single Audit Annual Financial Report for the County School Service Fund</p> <p><i>The California Education Code requires each school district and county office to contract for a comprehensive annual financial audit. The Audit Report concludes for the year ending June 30, 2007, that no material weaknesses were noted in the internal accounting control structure.</i></p>	Information
7:00 p.m.	<p>7.2.4 Consider adoption of Resolution No. 3-07/08 to verify Certificate of Signatures of person or persons authorized to sign orders drawn on the funds of the county office and Notice of Employment as defined on the Certificate</p> <p><i>School districts required to hold an annual organizational meeting in December</i></p>	Discussion/ Roll Call Vote

	<i>need to adopt a new Certificate of Signatures Resolution. The effective period is December 12, 2007, through December 31, 2008.</i>	
7:05 p.m.	<p>7.2.5 Consider approval of a Sublease Agreement between the Contra Costa County Board of Education and Donna Kooler of Kooler Design Studio, Inc., for ROP classroom space (1,389 square feet) located at 399 Taylor Boulevard, Suite 103, Pleasant Hill, California</p> <p><i>The term of this lease shall commence on February 1, 2008 (or sooner if electrical improvements are completed) and shall terminate on December 31, 2010, for a monthly rental fee of \$2,222.47.</i></p>	Discussion/Vote
7:10 p.m.	<p>7.2.6 Consider approval of budget augmentation to increase contract P06.0018 between the State of California Department of Corrections and Rehabilitation and the Contra Costa County Office of Education to a total of \$8,838,931 (an increase of \$1,701,376)</p> <p><i>This contract authorizes the Contra Costa County Office of Education to operate and administer a 60-day open-ended, educationally based Substance Abuse Treatment and Recovery (STAR) Program as part of the CDCR In-Custody Drug Treatment Program (ICDTP). This contract is for the period July 1, 2006, through June 30, 2009.</i></p>	Discussion/Vote
7:15 p.m.	<p>7.2.7 Staff report (Elster)</p> <p>7.3 Student Programs and Services</p>	Information
7:20 p.m.	<p>7.3.1 Consider approval of the 2007-2008 school site “Single Plan for Student Achievement”</p> <p><i>The Single Plans for Student Achievement (School Site Plans) are brought annually to the Board for review and approval. The Single Plans are the individual school site plans detailing actions to be taken in order to raise academic performance of students and improve the school’s educational program.</i></p>	Discussion/Vote
7:25 p.m.	<p>7.3.2 Staff Report (Penning)</p> <p>7.4 Educational Services</p>	Information
7:30 p.m.	<p>7.4.1 Staff Report (Magnone)</p> <p>7.5 Human Resources</p>	Information
7:35 p.m.	<p>7.5.1 Staff Report (Bowers)</p> <p>7.6 Communications</p>	Information
7:40 p.m.	<p>7.6.1 Staff Report (Marshburn)</p> <p>7.7 Board</p>	Information
7:45 p.m.	<p>7.7.1 Legislative Update</p> <p><i>There will be a review of current legislation regarding educational matters.</i></p>	Information
7:46 p.m.	<p>7.7.2 Consider adoption of 2008 Proposed Schedule of Regular Meetings of the County Board of Education</p> <p><i>The Board will review and possibly recommend changes before adopting its 2008 Proposed Schedule of Regular Meetings.</i></p>	Discussion/Vote

7:47 p.m.

8. CONSENT ACTIONS

Vote

By single motion, the Board approves/adopts/accepts/grants the following items or actions which reflect application of Board Policy and California Education Code. Any items marked "Consent" may be moved from the list at the option of a Board member or the Superintendent and acted on separately.

8.1 Consider approval of minutes of November 7, 2007

The Board will consider approving the minutes from the November 7, 2007, Board meeting.

8.2 Consider approval of application for Temporary County Certificates

Education Code sections 44332 and 44332.5 authorize the issuance of Temporary County Certificates and the payment of warrants to individuals who hold the TCC.

8.3 Consider granting of a Contra Costa County High School Diploma to high school student MM1-12/12/2007

Mt. McKinley School, Region 1, Principal Lynn Mackey has certified that high school student MM1-12/12/2007 has met all the requirements to receive a Contra Costa County High School Diploma.

8.4 Consider granting of a Contra Costa County High School Diploma to high school student MM2-12/12/2007

Mt. McKinley School, Region 1, Principal Lynn Mackey has certified that high school student MM2-12/12/2007 has met all the requirements to receive a Contra Costa County High School Diploma.

8.5 Consider acceptance of public gifts

The following public gifts were donated to the Contra Costa County Office of Education for Student Programs/ROP: An itemized list has been provided to the Board of donated items to the Contra Costa County ROP Culinary Careers programs at Antioch High, Deer Valley High, Marchus School, and Mt. Diablo High-Serendipity Restaurant by 400 Taylor Associates, c/o Barry Bennett, broker, Wells & Bennett Realtors.

8.6 Consider granting of a Contra Costa County High School Diploma to high school student GGCS 2-12/12/2007

Golden Gate Community School, Region 1, Principal Lynn Mackey has certified that high school student GGCS 2-12/12/2007 has met all the requirements to receive a Contra Costa County High School Diploma.

7:48 p.m.

9. CORRESPONDENCE/EVENTS CALENDAR

Information

9.1 Correspondence: None.

9.2 Calendar of Events: February 23, 2008 – CCCOE 2008 Teacher/Certificated Staff Recruitment Fair, Alhambra High School gymnasium, Martinez; March 7-8 – CCBE Annual Spring Conference.

7:49 p.m.

10. BOARD REPORTS OF ACTIVITIES

Information

In addition to written reports, Board members may present oral reports of their activities.

11. ADJOURNMENT

**PROJECTED
TIMELINE**

ORDER OF BUSINESS

The next regular meeting of the County Board of Education will be on Wednesday, January 16, 2008, at 6:00 p.m. at the County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA. Agenda items for this meeting should be submitted to the Clerk to the Board no later than 5:00 p.m., Wednesday, January 9, 2008.